

Hummingbird Pilates & Fitness Privacy Policy

Our contact details

Name: Hummingbird Pilates & Fitness
Address: 16 Beech Avenue, Horsforth, Leeds, LS18 4PA
Phone Number: 07795 034115
E-mail: hummingbirdfitness.leeds@gmail.com
Privacy Policy completed: 27 April 2021

The type of personal information we collect

We currently collect and process the following information:

- Full Name
- Address
- Date of Birth
- Contact Number
- Emergency Contact Number
- Doctors Name & Address
- Email Address
- Relevant Medical Information

How we get the personal information and why we have it

Most of the personal information we process is provided to us directly by you for one of the following reasons:

- Enquiry
- Registration
- Health PAR Q
- Change of circumstances

We use the information that you have given us in order to operate and communicate effectively and safely with clients and enquirers. Also to inform participants/enquirers of useful, relevant information.

We will not share this information with any other party.

Under the General Data Protection Regulation (GDPR), the lawful bases we rely on for processing this information are:

(a) Your consent. You are able to remove your consent at any time. You can do this by contacting Jane Suggitt at hummingbirdfitness.leeds@gmail.com

(b) We have a vital interest

(C) We have a legitimate interest

How we store your personal information

Your information is securely stored a laptop which is password protected at the business address.

We keep personal information for the duration of interest or involvement with Hummingbird Pilates & Fitness. We will then dispose of your information by deleting any data as and when requested by yourself.

Your data protection rights

Under data protection law, you have rights including:

Your right of access - You have the right to ask us for copies of your personal information.

Your right to rectification - You have the right to ask us to rectify personal information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.

Your right to erasure - You have the right to ask us to erase your personal information in certain circumstances.

Your right to restriction of processing - You have the right to ask us to restrict the processing of your personal information in certain circumstances.

Your right to object to processing - You have the the right to object to the processing of your personal information in certain circumstances.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

Please contact Jane Suggitt at Hummingbirdfitness.leeds@gmail.com, 07795034115, 16 Beech Avenue, Horsforth, Leeds, LS18 4PA if you wish to make a request.

How to complain

If you have any concerns about our use of your personal information, you can make a complaint to us at hummingbirdfitness.leeds@gmail.com or Jane Suggitt, 16 Beech Avenue, Horsforth, Leeds, LS18 4PA.

You can also complain to the ICO if you are unhappy with how we have used your data.

The ICO's address:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Helpline number: 0303 123 1113

ICO website: <https://www.ico.org.uk>